



**ENGINEERING DEPARTMENT**

City of Columbus, Nebraska

**APPLICATION TO OCCUPY RIGHT-OF-WAY – UTILITY PERMIT**

Date: \_\_\_\_\_

Permit # (City Use): \_\_\_\_\_

**TYPE OF WORK:**

- Electric                       Telephone                       Telecable                       Natural Gas  
 Fiber Optic                       Lawn Sprinkler (Commercial/ Industrial)                       Other: \_\_\_\_\_

**PROJECT BACKGROUND**

Name of Facility:	Location (Street Names):
GPS Coordinates (Start and End):	Address (If Applicable):

**APPLICANT INFORMATION**

Applicant's Name:	Company Name:	Telephone:
Email Address:	Mailing Address:	

Is the Owner the Applicant?    Yes     No                       Owner of Facilities (if not the Applicant): \_\_\_\_\_

**CONTRACTOR INFORMATION**

Project Manager's Name:	Company Name:	Office Phone:
Project Manager's Email Address:	Mailing Address:	Cell Phone:

Traffic Control 24/7 Emergency Contact Name and Cell Phone Number:

Are all applicable Right-of-Way fees submitted?                       Yes                       No                       N/A

**PROJECT INFORMATION**

Written Detail of Work (Attach additional sheet if needed):

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**Anticipated Duration of the Project:** Start Date \_\_\_\_\_ Finish Date \_\_\_\_\_

**ADDITIONAL DOCUMENTS**

(Ensure all applicable documents are included, a permit being issued is dependent on complete application)

- Site layout plan and elevation plans of the facilities with, as applicable, key symbols, ROW lines, property lines, street information, topographical information, existing and proposed utilities, adjacent property uses, and easements
- Structural plans of the facilities signed and stamped by a professional engineer licensed in Nebraska, if applicable
- Dimensions of the facilities, a description of all visible construction materials, and accurate visual depictions of all above-ground components of the facilities
- A copy of the current Franchise Agreement which allows said applicant to occupy the right-of-way, if applicable
- Proof that a flood plain development permit has been obtained, if applicable
- Copy of the applicant's insurance, if not already on file with the city
- The deposit, if any, requested by the City for independent technical and legal review
- Documented statements disclosing any prior permit violations, if applicable

CITY USE:

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